

EXECUTIVE DECISION

made by a **Cabinet Member**



PLYMOUTH
CITY COUNCIL

REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L6 19/20

Decision			
1	Title of decision:	Bereavement Infrastructure Project – Purchase of land for the proposed new Crematorium at Haye Road/Merafield Road, Plymouth	
2	Decision maker (Cabinet Member):	Councillor Tudor Evans OBE, Leader of Plymouth City Council	
3	Report author and contact details:	Laura Hathaway, MRICS, Principal Surveyor - Land & Property Email: laura.hathaway@plymouth.gov.uk John London, Senior Project and Contract Manager Email: john.london@plymouth.gov.uk	
4	Decision to be taken:	Approve the acquisition of the freehold interest in the property for the new Crematorium	
5	Reasons for decision:	The Leader of the Council approved the Business Case for the Bereavement Infrastructure Project on 23 July 2018 through Executive Decision reference L10 18/19. That decision allocated funding for the acquisition of the property to the Capital Programme but omitted to include express authority to acquire the property. Completion of the acquisition of the site is now imminent and authority to proceed with the acquisition is now required.	
6	Alternative options considered and rejected	Do not proceed with the acquisition. Rejected on the basis that this site was the only suitable site identified following two separate site assessments which looked across the City. Without this site the proposed new Crematorium would be unable to proceed or meet the require timeframe for construction.	
7	Financial implications:	There are no additional financial implications that were not considered as part of the Business Case approved in July 2018.	
8	Is the decision a Key Decision?	Yes	No

	(Contact Democratic Support, 304494 for further advice)		X	results in the Council spending or raising annual income by more than £1million (or more than £3million if that is the total cost of a contract award/Capital Spend)?
			X	results in the Council saving more than £1million
			X	results in the Council saving less than £1million and the saving will have a material impact upon service provision such as a significant change or a cessation of service delivery and associated staff redundancies or a significant impact on customers?
			X	has a significant impact on communities living or working in two or more wards?
If yes, date of publication of the notice in the Forward Plan				
9	Please specify how this decision is linked to the Council's corporate plan and/or the policy framework and/or the revenue/capital budget:	<p>The Council's Corporate Plan includes a commitment to delivery of cemetery and crematoria facilities fit for the future, the decision in this paper enables that commitment to be met.</p> <p>This decision supports a Growing City by investing in facilities that we can be proud to offer and become a destination of choice for remembrance.</p> <p>In addition the provision of a new Crematorium, which this decision supports meets a number of other Corporate Plan values and priorities including:</p> <p>It is Democratic by engaging with the funeral industry and increasing community engagement opportunities through open days and events as well as strengthening work with local schools and charities.</p> <p>It demonstrates Plymouth City Council's is committed to being Co-operative by working with our partners in the funeral industry and developing stronger ties with local bereavement charities</p> <p>It is a Caring Council that reduces health inequality by providing a modern accessible facility that is fit for purpose that meets the needs of the whole city</p> <p>The project supports economy growth as part of a Growing City that benefits as many people as possible</p>		
Urgent decisions				
10	Is the decision urgent and to be	Yes	X	(If yes, the Lead Scrutiny Officer must be

	implemented immediately in the interests of the Council or the public?			consulted before approaching the Chair of the Overview and Scrutiny Committee. Ensure that the Chair signs the report at section 11a and that section 11b is completed <u>after</u> the sign off codes in Section 17 are completed)
		No		(If no, go to section 12)
11a	Signature	Approved by email	Date	27 June 2019
	Print Name	Councillor Nick Kelly Chair		
11b	Reason for urgency: The need to acquire the land on July 01 2019 in order to enable the build to take place within the appropriate timeframe			
Consultation				
12	Are any other Cabinet members' portfolios affected by the decision?	Yes	X	(If yes, go to sections 13 and 14)
		No		
13	Which other Cabinet member's portfolio is affected by the decision?	Councillor Sally Haydon, Cabinet Member for Customer Focus, and Community Safety		
14	Please confirm that you have consulted this Cabinet member	Yes		(No is not an option)
15	Has any Cabinet member declared a conflict of interest?	Yes		Need a note of dispensation granted by the Council's Monitoring Officer
		No	X	
16	Which Corporate Management Team member has been consulted?	Name and title	Dr Ruth Harrell, Director of Public Health	
17	Please include the sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS15 19/20	
		Finance (mandatory)	pl.19.20.33	
		Legal (mandatory)	25927/AC/26/6/19	
		Human Resources	N/a	
		Assets	7849/LH/27/6/19	
		IT	N/a	
		Procurement	N/a	
Other Information				

18	An Equalities Impact Assessment should be attached to the report	Yes	✓	(Please attach the EIA to this report)
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Briefing report

19	Is the briefing report attached?	Yes	✓	(No is not an option)
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	List (and include a hyper link to) <u>published</u> work/information used to prepare the report.			
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	Do you need to include any confidential/exempt information?	If yes, prepare a second, Part II, report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box. (Remember to keep as much information as possible in the briefing report that will be in the public domain)		
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	Exemption Paragraph Number						
	1	2	3	4	5	6	7
Part II Business Case			X				

Background Papers

20	<p>Please list all background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. A folder or a file should not be cited as a background paper, though individual items within the folder or file may be. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>
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Title	Part I	Part II	Exemption Paragraph Number							
			1	2	3	4	5	6	7	

Cabinet Member Signature

21	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget.
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Signature		Date of decision	27/6/19
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Print Name

TUDOR EVANS

